

**MELLS TITHE BARN
MANAGEMENT COMMITTEE**
Registered Charity no. 304581

Bookings Secretary: Helen Leakey
Rose Cottage, Little Green, Mells, Frome BA11 3QZ

Telephone 01373 812498
mellsbarnbookings@gmail.com

HIRE APPLICATION FORM

Name (in full).....

Address.....

.....Post Code.....

Telephone (Home).....(Mobile)

E-mail

Organisation (*if relevant*)

Type of Hire Hourly/Major Event * Resident/Non-Resident*

* *Delete as appropriate (see website for definitions)*

Date(s) of hiring

Time of hiring: fromhours to hours

(Including preparation and clearing up time)

Purpose of hiring

If you are hiring for commercial reasons, please tick to confirm that you have Public Liability Insurance for the event []

1. I am over 21 years of age.
2. I have read and accept the Terms and Conditions of Hire.
3. I have read the Amplified Music/Noise Management notice and understand that **music must cease at 12.00 midnight at the latest** when mains power is automatically disconnected from the sound source.
4. (a) I will not sell alcohol ⁽¹⁾
(b) I will sell alcohol ⁽¹⁾ and have Temporary Event Notice (TEN) ⁽²⁾ reference..... I attach the Application To Operate A Pay Bar, giving details of the Personal Licence Holder.

⁽¹⁾ Delete as appropriate

⁽²⁾ See paragraph 12 of the Terms and Conditions of Hire. No TEN for the Barn may be applied for without the prior approval of the Bookings Secretary.

5. I understand that **fireworks are not allowed in the Barn and grounds.**
6. I understand that **straw or hay bales are not allowed in the Barn.**

Hire charge	£
Licence fee of £25 to sell alcohol under the Barn licence (See paragraph 12 off the Terms and Conditions of Hire)	£.....
Charge of £80 to erect a marquee in the garden (No charge for marquee erection with 3 day hire)	£.....
Total charges	£ <u>.....</u>
25% deposit payable at the time of booking	£
Balance due (at least 4 weeks <u>prior to the event</u>)	£

Please make cheques payable to Mells Barn Management Committee and send with the completed form to Helen Leakey, Rose Cottage, Little Green, Mells, Frome, BA11 3QZ.

Alternatively payment can be made by BACS to Barclays Bank, Sort Code 20-05-06, Account Number 60054348. The account name is Mells Barn Management Committee. Please advise Helen Leakey if payment is made by BACS.

The key for the Barn may be collected from Rose Cottage, Little Green, Mells BA11 3QZ at the time at which the hire period begins and will be found inside the newspaper tunnel, underneath the black post box on the front fence, and should be returned here after the hire.

Signed Date